

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@attbi.com

### AGENDA

### BOARD OF DIRECTORS MEETING

June 19, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.  
The Board reserves the right to change the order of the agenda items, to  
postpone agenda items to a later date, or to table items indefinitely.*

**CALL MEETING TO ORDER:** at 7:30 p.m. at the District Office, 455 Ave. Alhambra #6,  
El Granada

<b><u>ROLL CALL</u></b>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

### **PLEDGE OF ALLEGIANCE**

### **GENERAL PUBLIC PARTICIPATION**

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ACTION AGENDA**

1. Consideration of Resolutions Approving 2003-2004 FY General Operations Budget and Collection Systems Budget for Sewer Authority Mid-Coastside.  
**Recommendation:** Approve Sewer Authority Mid-Coastside 2003/04 FY Budget.
2. Consideration of Resolution of Intention to Make Changes and Modifications: GSD Sewage Treatment Facility Improvements Integrated Financing District.  
**Recommendation:** Approve Resolution of Intention.
3. Consideration of Resolution Amending and Approving Rate Schedule to be Charged by Seacoast Disposal Company to Collect, Remove, and Dispose of Refuse within the Granada Sanitary District.  
**Recommendation:** Approve Resolution

4. Consideration of Granada Sanitary District Budget for Fiscal Year 2003/04.  
**Recommendation:** Approve GSD Budget for FY 2003/04.
5. Consideration of Agreement with NBS Government Group for Reassessment Consulting Services for the Proposed Refinancing of the Assessment District Bonds.  
**Recommendation:** Approve Agreement for Reassessment Consulting Services

### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

6. Approval of special meeting minutes for May 15, 2003
7. Approval of regular meeting minutes for May 15, 2003
8. Approval of June 2003 warrants totaling \$183,611.85 (Checks #1088 to #1140)
9. Approval of April 2003 Financial Statements.
10. Approval of Bond Administration Fund distribution #52 to GSD totaling \$2,073.00 (Reimbursement to GSD for Assessment District Expenses)
11. Approval of Report of no Semi-Annual Variance Applications pursuant to Ordinance No. 139 for January to June 2003.
12. Acceptance of District Engineer's decision to approve request for relief of (1) Noncontingent Assessment (1 ERU): Warren and Jennifer Donald, APN's 047-206-130 and 047-206-140, 99 Avenue Portola, El Granada
13. Approval of response to County Elections Coordinator regarding payment of election costs, length of candidate statements, and payment for candidate statements for November 4, 2003 elections

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

14. Sewer Authority Mid-Coastside: Directors Woren and McGraw report on meeting held on May 26, 2003
15. Report on other seminars, conferences, or committee meetings.

### **INFORMATION CALENDAR**

16. General Manager's Report
17. Administrator's Report
18. Engineer's Report
19. Attorney's Report

### **FUTURE AGENDA ITEMS**

### **ADJOURN**

At the conclusion of the May 15, 2003 Meeting: Last Ordinance adopted: No. 152;  
Last Resolution adopted: No. 2002-02